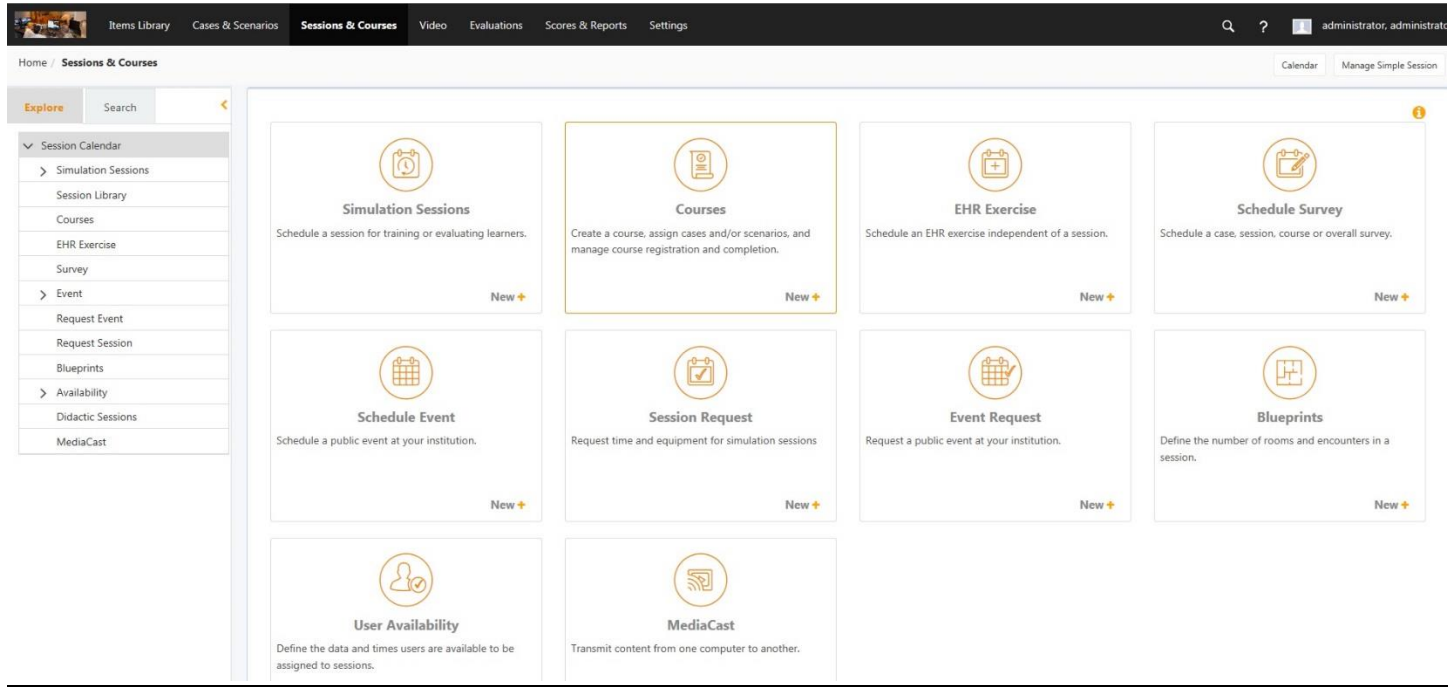


Sessions and Courses Overview



Click **Sessions and Courses** to:

- Create a **Simulation Session** from a case or scenario for training and evaluation (all user types can be scheduled, including participants, SPs, educators, and scenario specialists/support staff).
- Create **Courses** with cases/scenarios as core components that participants can register for and complete.
- Schedule an **EHR exercise** to enables learners to develop clinical documentation skills as part of their medical training. You can create a virtual patient and develop a medical history via a library of electronic forms.
- Schedule a case, session, course or a general **Survey**.
- **Schedule an Event** at your facility and add an event reminder to user's dashboards (no recording associated with Events).
- **Request a Session** time and equipment. The Administrator reviews and approves or declines requests.
- **Request an Event** time and equipment. The Administrator reviews and approves or declines requests.
- Create a **Blueprint** to define the sequence in which the learners rotate through encounters in a session.

- Click **User Availability** to add or edit user date and time preferences for sessions.
- Use the **Calendar** to view the Center, Room, User, Equipment and Department information in tabbed views:

| Tab | Description |
|--------------------------|---|
| Center | Displays full-screen session calendar view of the Center with the ability to search by Session Name, Case/Scenario Name, Room Name, Equipment Name, Department Name. |
| Room | Displays full-screen session calendar view by room with the ability to search by Room or Zone. |
| User | Displays full-screen session calendar view of the logged in user's calendar |
| Capital Equipment | Displays full-screen session calendar view of capital equipment with ability to search by category or specific equipment. |
| Department | Displays full-screen session calendar view of sessions by department. |
| User Availability | Displays full-screen session calendar view of user availability for sessions and sessions the selected user is assigned to, with the ability to add session availability. |

- Click **Manage Simple Session** to assign a room, case, SP and learner to a simple session.